

**NATIONAL INSTITUTE FOR CANCER PREVENTION AND RESEARCH**  
**(Indian Council of Medical Research)**  
I-7, Sector 39, Noida (U.P) –201301  
Tel No: 0120-2446900

Following posts are to be filled purely on temporary basis for a period of one year under the Project **“WHO FCTC Global Knowledge Hub on Smokeless Tobacco”**. Applications can be sent up to 21.12.2018 to the Director, National Institute for Cancer Prevention and Research, I-7, Sector-39, Noida 201 301.

**The Terms & Conditions for the post are as follows:** (Read carefully before submission)

1. The Posts are purely temporary for the project duration only.
2. The appointment is terminable with one month notice from either side.
3. The incumbent selected will have no claim for regular appointment at NICPR/ICMR/Govt.
4. No benefit of Provident Fund, HRA, CTC, Medical Claims etc. is admissible.
5. Age relaxation for SC, ST, OBC, PwD as per Govt. rules.
6. Age will be counted as on **01.12.2018**.
7. No travel charges will be paid to attend the interview.
8. Date of interview has been fixed for **27.12.2018, 9:00 a.m.** and the communication will be sent to the shortlisted candidates **by e-mail only**. Only shortlisted candidates will be allowed to participate in interview.
9. The number of positions can be decreased / increased at the discretion of Director, NICPR.
10. The competent authority has the right to screen /reject the candidature or cancel whole selection procedure without assigning any reason.
11. Any type of canvassing will be treated as disqualification.
12. Incomplete, without photo pasted, unsigned applications will not be considered.
13. Copy of documents (Age, educational qualification, experience, caste etc.) attachment is necessary and original needs to be bring at the time of examination/interview.
14. Copy of Identity proof (Aadhar/Pan Card/ Passport/Driving License-card type) is to be attached and original needs to be bring at the time of examination/interview.
15. Latest Reservation certificate should be as per Govt. of India Rules.
16. Applicants should write the **name of the Project and Post applied** for on the top of envelope.
17. Applications received after due date and time will not be considered.
18. Application will be received **by Registered / Speed Post only**, other medium such as ordinary/courier / email/ by hand will not be entertained.
19. Persons already in regular/permanent service under any Government Department /Organization are not eligible to apply.
20. The selected candidate will work in the project mentioned above, and on any other work that may be assigned by the Principal Investigator/Director from time to time.

21. Application must be submitted in the given format only up to 21.12.2018.  
Applications received in any other format will be rejected.

Admn. Officer

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| <b>Name of Post</b>               | <b>PROJECT CO-ORDINATOR</b>   |
| <b>Place of posting</b>           | NICPR, Noida and as per requirement of the Project  |
| <b>Number of post</b>             | One   |
| <b>Essential qualification</b>    | M.A. /M.Sc./M.Com. from a recognized university with three years of experience in handling/coordinating research grants.<br><b>OR</b><br>B.A. /B.Sc./B.Com. from a recognized university with five years of experience in handling/coordinating research grants.<br><br>(Candidates having formal training in Tobacco Control will be preferred)  |
| <b>Peer reviewed publications</b> | Two   |
| <b>Age limit</b>                  | 35 years  |
| <b>Emoluments</b>                 | Rs. 65,000/- fixed  |
| <b>Nature of Duties</b>           | <ol style="list-style-type: none"> <li>1. Will be responsible to work and coordinate with project officer, field investigator and IT specialist with the directions of experts under the guidance of hub in-charge</li> <li>2. Will be responsible for arranging expert meetings and database for information development and dissemination</li> <li>3. Provide research support to the project team</li> <li>4. Undertake literature review on taxation and advertisements of SLT in SAARC countries</li> <li>5. Develop resource materials for the training session, webinars and zoom sessions</li> <li>6. Design and develop awareness programmes for children, adolescents, and other vulnerable section &amp; adults</li> </ol> |
| <b>Duration of the project</b>    | Two years   |
| <b>Duration of contract</b>       | One Year (renewable based on performance)   |



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|--------------------------------|---|
| <b>Name of Post</b>            | <b>Consultant (Research)</b>  |
| <b>Place of posting</b>        | NICPR, Noida and as per requirement of the Project  |
| <b>Number of post</b>          | One   |
| <b>Essential qualification</b> | MD / MDS /MPH/ M.Sc.in clinical Psychology/MSW/Masters in Social Science with 10 years' experience in Non-Communicable Diseases.  |
| <b>Preferred Experience</b>    | Candidates having experience in policy formulation in Non-Communicable Diseases of more than 5 years will be preferred  |
| <b>Age limit</b>               | 50 years  |
| <b>Emoluments</b>              | Rs. 1,00,000/- fixed  |
| <b>Nature of Duties</b>        | <ol style="list-style-type: none"><li>1. Responsible for all research activities of the knowledge hub</li><li>2. Collaborate with other FCTC parties and ensure dissemination of research and SLT knowledge base</li><li>3. Develop scientific papers in collaboration with SLT Hub for dissemination</li><li>4. Evaluate research on SLT focused on all 7 South-east Asia countries besides Maldives and Mauritius</li><li>5. Coordinate the network between NTTLs for profiling of SLT products</li><li>6. Prepare SOPs for analysis of SLT products in collaboration with NTTLs and develop Universally accepted SO Ps</li></ol> |
| <b>Duration of the project</b> | Two years   |
| <b>Duration of contract</b>    | One Year (renewable based on performance)   |

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